



ENROLLMENT APPLICATION

PARENT/ LEGAL GUARDIAN 1

PARENT/ LEGAL GUARDIAN 2

Table with 2 columns for Parent/Legal Guardian 1 and 2, rows for Surname, First name, Email, Tel. personal, and Tel. official.

DETAILS ABOUT THE CHILD

Form fields for child details: First name, Surname; Gender; Date of Birth; Place of Birth; Nationality; Religion.

ENROLLMENT AS OF:

Form for enrollment type: School (Grade, Including afternoon care) and Kindergarten (Toddler's group, Kindergarten, Pre-school with care options).

DETAILS REGARDING THE LINGUSTIC SITUATION OF THE CHILD

Form for linguistic situation: Which language is the native language? Which language/s are spoken in the home environment? How do you evaluate the level of the spoken languages? Which foreign language classes has your child taken in school?

OPTIONAL DETAILS

Were there any specifics/difficulties during the educational path up to now?

ONLY TO BE FILLED BY THE SCHOOL ADMINISTRATION**Submitted as copies:**

Passport: Child Father Mother

Letter of consent Emergency contact details Vaccination book/card (voluntary)

School certificated of the last 3 years

Expert opinion/reports/support plans if applicable

Remarks:

Addis Ababa, the (Signature Secretary's Office)

Binding enrollment has occurred:

Addis Ababa, the (Signature Head of School)

IMPORTANT INFORMATION FOR PARENTS

Enrollment

The principles regarding enrollment according to the remarks in

- 5.1 Enrollment in kindergarten and pre-school
- 7.1 Enrollment in elementary school
- 8.1 Enrollment in secondary school

of the quality handbook of DBSAA apply.

Classification into school types

The recommendation of the educational path will be pronounced at the end of grade 5.

The detailed terms of reference can be looked up under

- 8.4.1 Educational path recommendation

of the quality handbook of DBSAA.

School fee reduction and scholarship

There is a possibility to apply for a school fee reduction respectively for a scholarship according to the prevailing principles

- 3.2 School fees regulation

of the quality handbook of DBSAA.

The application for a school fee reduction has to be handed in until latest 31st of May of the current school year for the following school year at the school board via the school secretary.

Children from low-income families who perform above-average academically and also have proven German knowledge who apply for enrolment at DBSAA for the first time and will at least visit grade 5, have the possibility to apply for scholarship during the course of the second half of the school year applicable for the following year.

Note

I am/we are clear that students who do not at least receive the “Qualifizierten Hauptschulabschluss” (certificate of secondary education) after grade 8 cannot be further educated at DBSAA. This also applies to students who cannot account for a qualification to participate in the IB program after grade 10.

The respective regulations can be viewed in the quality handbook of DBSAA under

- 8.4.5 Sek I – Educational paths, degrees, rules for transfer to following grade and transitions.

The quality handbook can be viewed in the school library.

You can receive documents from the quality handbook upon request at the secretary's office.

If your contact details change, then please inform us as soon as possible.

Notice

I/we have taken note of the information mentioned above.

Copies of the currently valid school regulations, school association statutes including membership form and current school year information have been handed over to me/us.

Addis Ababa, the

Signature of parent or legal guardian

- Original form remains in school file
- Copy for parent(s)/legal guardian(s)