

DOCUMENTS COMPRISING THE BID

The bid shall comprise the following set of documents:

1. Complete price quotation
2. Copy of a valid business licence
3. Copy of the commercial registration certificate
4. Copy of the taxpayer registration certificate
5. Copy of the VAT registration certificate
6. Preferably Copy of license for IT-Audit certificate (ISACA)
7. The full set of bidding documents, stamped and signed. These are:
 - Invitation for Bid
 - Documents comprising the bid
 - Terms of Reference
 - Contact form
8. Company profile including a list of present and previous clients and projects and certifications issued by past/present clients indicating the Auditor's satisfactory performance
9. The last two audit reports
10. Mode of payment and payment Schedule

Bankverbindung: Commerzbank Düsseldorf
Deutscher Schulverein in Äthiopien | BLZ 300 400 00 | Kto-Nr. 10 440 1500
IBAN: DE28 3004 0000 0104 401 500 | BIC COBADE FF XXX | SWIFT COBADE DD XXX

Bank Account **Dashen Bank** German Embassy School
Balderas Branch | Account-no.: 0089 1493 410 11
SWIFT: DASHET AA XX