

## DOCUMENTS COMPRISING THE BID

The bid shall comprise the following set of documents:

1. Completely filled in bill of quantities, all pages stamped and signed
2. Copy of a valid business licence
3. Copy of the commercial registration certificate
4. Copy of the taxpayer registration certificate
5. Copy of the VAT registration certificate
6. The full set of bidding documents, stamped and signed. These are:
  - Invitation for Bid
  - Documents comprising the bid
  - Terms of Reference including bill of quantities
  - Contact form
  - Sample colors and material
7. Company profile including a list of present and previous clients and projects and certifications issued by past/present clients indicating the Contractor's satisfactory performance
8. Filled in contact form
9. The last two audit reports

**Bankverbindung:** Commerzbank Düsseldorf  
Deutscher Schulverein in Äthiopien | BLZ 300 400 00 | Kto-Nr. 10 440 1500  
IBAN: DE28 3004 0000 0104 401 500 | BIC COBADE FF XXX | SWIFT COBADE DD XXX

Bank Account **Dashen Bank** German Embassy School  
Balderas Branch | Account-no.: 0089 1493 410 11  
SWIFT: DASHET AA XX