

Deutsche Botschaftsschule Addis Abeba • Auswärtiges Amt • 11013 Berlin • Germany
German Embassy School Addis Ababa • P.O. Box 1372 • Addis Ababa • Ethiopia

Addis Ababa, October 31, 2025

To the Bidder

INVITATION FOR BID

Dear Sir or Madame,

The German Embassy School Addis Ababa intends to sand and paint wooden windows in its premises located in in Yeka Sub-City, Addis Ababa, in accordance with the requirements specified hereby.

For these works the German Embassy School Addis Ababa invites capable contractors for bids.

The following terms apply:

1. Time frame

Opportunity for the bidder to raise questions regarding the tender: Until latest November 5th, 2025

All questions shall be addressed to the following email: admin@dbsa.de

Submission of bid documents incl. quotation: Until latest November 14st, 2025

Announcement whether award was received: Until latest November 20th, 2025

Presenting sample Until latest November 30

Execution of works starting : December 22, 2025

2. Validity

Bids shall remain valid until the award decision has been announced.

3. Modifications

Bankverbindung: Commerzbank Düsseldorf
Deutscher Schulverein in Äthiopien | BLZ 300 400 00 | Kto-Nr. 10 440 1500
IBAN: DE28 3004 0000 0104 401 500 | BIC COBADE FF XXX | SWIFT COBADE DD XXX

Bank Account **Dashen Bank** German Embassy School
Balderas Branch | Account-no.: 0089 1493 410 11
SWIFT: DASHET AA XX

The bidder has the opportunity to suggest modifications regarding the specification of the works as an additional offer to the original BoQ until October 31st, 2025.

All suggestions shall be addressed to the following email: admin@dsaa.de

4. Subcontracting

The bidder is obliged to announce whether any subcontractor will be involved in the works. If so, information is required for which kind of works the involvement takes place.

5. Submission of bid

The bid including all required documents in accordance with „Documents comprising the Bid“ shall be submitted in the following way:

- either in softcopy to the following email address: admin@dsaa.de
- in hardcopy deposited in a sealed envelope at the gate of the German Embassy School Addis Ababa

The German Embassy School Addis Ababa will confirm the receipt of the documents by email.

6. Evaluation

A bid will only be eligible when the contractor has conducted a site survey at school. Evaluation of bids will be based on price, quality of materials and professional experience of the bidder.

7. Awarding

The German Embassy School Addis Ababa reserves the right to accept or reject, at its sole discretion, any or all bids.

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